

ANNUAL REPORT FOR CY 2002

_____ County
Department of Human/Social Services

Programs included in report:

☐ **Promoting Safe and Stable Families (PSSF)**

☐ **Title IV-E Incentive Funds**

Note: Check both boxes if submitting a combined report.

Person submitting report:

Name: _____

Title: _____

Telephone: _____

E-mail: _____

Title IV-E Incentive Program Assurances

The Title IV-E Incentive program requires that at least 50% of Title IV-E Incentive Funds be used for services to children who are at risk of abuse and neglect to prevent the need for child abuse and neglect intervention services. If the county had unspent funds from prior years, the portion of the unspent funds subject to the 50% requirement in prior years remains subject to the 50% requirement for the current year as computed below. Incentive funds may not be used to supplant other federal, state or local funds dedicated to any of the activities provided under the Incentive funds program. Counties are expected to spend their Incentive funds in the year provided, except for funds reserved for WiSACWIS implementation. If underspending results in carryover of funds to the following year, justification must be provided for the underspending and the Incentive program plan for the following year must be modified to specify how the carryover funds will be used.

Utilization of Incentive Funds in 2002

	Total Incentive Program Funds	50% Abuse/Neglect Amount	A/N % of Total
A Carryover from 2001			
B CY 2002 Allocation			
C Total Funds in 2002 (A+B)			
D CY 2002 Expenditures			
E Carryover to 2003 (C-D)			
F Amount for WiSACWIS			
G Remaining Carryover (E-F)			
H % of CY 2002 Allocation (G/B)			
I Estimated CY 2002 Carryover used for CY 2003 Plan			
J Difference in Carryover (G-I)			

50% Abuse/Neglect Amount: Did CY 2002 expenditures for services to children at risk of abuse and neglect equal or exceed the required amount? Yes ____ No ____ If no, provide an explanation:

Carryover of Unspent Funds: Does the carryover of unspent funds from CY 2002, excluding the amount reserved for WiSACWIS implementation, exceed 5% of the CY 2002 allocation? Yes ____ No ____ If yes, provide an explanation for the underspending:

Modification to CY 2003 Incentive plan: If the actual CY 2002 carryover differs from the estimated amount used in the agency's Incentive program plan for CY 2003 by more than 10% of the estimated amount, the agency should submit a CY 2003 plan update. If the difference is less than \$1,000 or 10% of the estimate, no plan update is necessary. Is a CY 2003 plan update necessary? Yes ____ No ____

Nonsupplanting Requirement: Incentive funds were not used to supplant other federal, state or local funds for services provided under the Incentive program during CY 2002. Yes ____

Other comments on CY 2002 Incentive program expenditures:

Promoting Safe and Stable Families (PSSF) Program Expenditures in 2002

	Minimum Amount (A)	Planned Amount (B)	Actual Expenditure (C)	Actual % of Planned (C/B)
CY 2002 Allocation				
Family Support				
Family Preservation				
Fam. Reunification				

Of the total PSSF program allocation, a minimum of 25% must be spent in each of the three required categories of family support, preservation and reunification. If the actual expenditure in any category is less than the minimum amount or if the actual expenditure is less than 95% of the planned amount, provide a rationale for not spending the full amount of funds for CY 2002.

Explanation of PSSF Program Underspending:

Families and Children Served by PSSF Program

Identify how many families and children received PSSF program services in CY 2002 with PSSF program funds. If programs had multiple sources of funding, include the number of persons served with the PSSF portion of the total funds. Provide comments if necessary to explain the number of persons served.

	Family Preservation	Family Support	Family Reunification	Total PSSF Program
Families Served				
Children Served				

Comments on the number of children and families served: